

ACCESSING “TALKATONE”

How do I communicate with clients via phone and text if I don't have an agency-issued cell phone?

- **PREFIX:** Dial *67 to block your number before you dial the number you are calling. If clients are not accepting blocked calls use the next option.
- **PHONE APP:** [Talkatone](#)
Use this free app to register for a NY-area number to make and receive calls, as well and send and receive text messages, from your personal phone without using your own phone number. Phone calls and text messages are completed through your phone's internet connection, so it does not use your phone line. The free app is supported by ads, so please ignore them.

App Install Instructions

1. Download and install the Talkatone app on your personal smartphone from the Apple App Store (iPhones) or Google Play Store (Android phones).
2. Then, go to <https://www.instagram.com/p/BGFei3KgLZN/> to watch a quick video on how to register for a free account.
3. Open the app and repeat the steps from the video. Use your JCCA email address to register.
4. Connect your phone to your home's Wi-Fi network so that you do not use your data plan.
5. Open the Talkatone app. Select the keypad to dial your client's phone number. Select the messages option to send a text message.
6. Share this number with your clients so that they can call and text you on your new number.